

**SUU Women's Network
Board Meeting
December 4, 2018**

Present: Jennifer Hunter, Jacqueline Russell, Deena Marchal, Ann Marie Allen, Laura Davis, Faye Bordbar; Ali Siahpush, David Tufte, Mindy Benson, Kenzie Lundberg

Minutes from the 10/2/18 and 11/13/18 Board Meetings were shared and approved.

Dates and times for the Spring 2019 meetings will be decided via a Doodle Poll. The next meeting will be held on Friday, January 11, 2019 and final meeting dates and times will be finalized.

The President's Diversity speech to Faculty Senate has brought the topic of diversity to the top. It is a big priority and will continue to be addressed in many forums.

SUUWN promotion update:

- Kenzie and Jen are starting to work on the 2019 Newsletter. Ali is working on a student spotlight for the first newsletter. Each newsletter will be sent out electronically at the beginning of Spring 2019 Semester during the first week of each month. It could also be converted into a Blogpost. The link for the newsletter is:
https://docs.google.com/document/d/1LxQzZJ_Xnmpg-T8svQDjEBmQuRifaGb-kZT2nY/MQcps/edit
- A second email will be sent following the newsletter to promote events. Laura indicated that the same can be sent to the business and science monitor managers. It would also be promoted on TBirdNation and the SUU Newsletter. Submissions need to be sent by the 1st Thursday of each month.
- Finally, a 3rd email will be sent to promote Professional Development. Submissions will need to be sent by Tuesday during the 2nd week of the month.

Bryan Burton will head up the resurrection of the "Red Handed Award" which will be included in our SUUWN Newsletter. A committee (Bryan, Ali & Jen) will be formed to manage that process, review submissions, and choose a winner. It was discussed to consider changing the name to something else. Board members are encouraged to take part in a discussion regarding the name and whether or not to keep it or choose something different.

Jacqueline will set up Google Chat for SUUWN Board Members to discuss issues and obtain feedback regarding various tasks currently in progress. It will be a useful tool for everyone to communicate quickly and efficiently. We will provide her with feedback as to its usefulness in the January meeting.

Faye reported that the website has been updated. She also presented several options for a new logo. She asked for feedback and whether it should be changed to red. She will email options for the logo to the Board members and ask for their vote on which logo to use.

Laura indicated that President Wyatt thanks the SUUWN group for bringing attention to the marathon event and he has expressed his commitment to invite women to participate in the next marathon event.

The Board addressed whether we want to have an SUUWN roundtable discussion at the 2019 Festival of Excellence (April 2nd). Potential participants would include Jen, Jacqueline, Mindy and possibly President Wyatt and Ali to include male representation. Board members were requested to bring potential topics to the January Board Meeting and Laura will look into the sign-up form and logistics.

Jen will attend and address Faculty Senate meeting in January to discuss the UWHEN Spring Conference opportunity at Dixie State College. We have reserved 2 passenger vans and will look into a 3rd. VPs have committed to fund \$350.00 for attendance at the Conference (10 people to be selected from each department) which will count as Professional Development eliminating the need for attendees to use paid time off. We will add this to the January Newsletter. Jen will also reach out the Staff Association to discuss their support of this opportunity.

Kenzie also suggested that we do Press Releases for our upcoming events to broaden the reach to faculty and students who may not know about SUUWN or the many events and opportunities that we provide. Laura will work with Kenzie to get a calendar and schedule of events finalized and prepare press releases for each. Laura, Kenzie and Jacqueline will meet to discuss event marketing strategies in greater detail (focusing on what we want to provide, what do we do, and what are we good at).

Ali is working on the End of Year Bash which will take place on April 23rd on the Library Quad (backup - Starlight Room). He will also work on creating a sign-up card similar to the welcome card that was prepared for new faculty and staff at the beginning of the Fall 2018 Semester.

Laura, Shalani and Jen will meet to work out details for the Spring Panel. It was discussed to forego the March Critical Conversation and focus on the Spring Panel during that month -- possibly changing the panel to March 21st. They will meet to discuss the line-up and topics in further detail and report back to the Board in January so that we can begin promoting the event.

A mini-committee will be created (Faye, Shalani, Deena) to discuss Professional Development, Advocacy and Networking and how we want to do these things better.

The meeting was adjourned at 12:00 p.m.