

Procedure Number: VETS 2023-1
SUBJECT: Military-Connected Priority Registration

I. PURPOSE

Southern Utah University is grateful to those who have served or who are currently serving our nation and as a token of great appreciation, the school offers priority registration to veterans, military members and those dependents using VA educational benefits (Chapter 33 or Chapter 35). This incredible resource allows our military-connected students to be among the first to register for classes. This benefit also allows our students to achieve timely degree completion.

II. REFERENCES Military-connected priority registration

III. DEFINITIONS

1. **Term:** A Military-Connected Student is defined as a student who is a veteran, is currently serving in the U.S. Armed Forces, or is a dependent of a veteran or a member of the U.S. Armed Forces and is using federal VA education benefits.

IV. PROCEDURE

1. Student veterans, current military members, and dependents currently utilizing VA federal education benefits will automatically be granted early registration. Students will automatically be enrolled and receive notice of the exact date for registering each semester through the Military-Connected Resource canvas page.
2. Those veterans and currently serving military members who are not using VA educational benefits, you can still receive early registration given you have verified your service through the Veteran Resource & Support Center (VRSC). Verification through one of the following documents is required to be submitted to the center. If approved, the student will be assigned the appropriate student attribute.
 - DD214 Member-4 copy and under honorable conditions
 - Letter from current unit Commander verifying service status
 - Other documentation deemed necessary by VRSC to verify service eligibility
3. Dependent students not utilizing federal VA education benefits are not afforded priority registration.

V. RELEVANT FORMS/LINKS

Southern Utah University Registrar Office - <https://www.suu.edu/registrar/>

Southern Utah University Veteran Resource & Support Center - <https://www.suu.edu/veterans/>

VI. QUESTIONS/RESPONSIBLE OFFICE

The responsible office for this procedure is SUU Veteran Resource & Support Center. For questions contact veterans@suu.edu or (435)865-8477.

VII. PROCEDURE ADOPTION AND AMENDMENT DATES

Date Approved:
3/1/2023